



## APPENDIX 9

Health and Safety Risk Assessment Checklist for Apiary Meetings, Swarm Collection, Public Events/Shows/Selling Fairs and Honey Sales. Also summary Beekeepers' Code of Conduct.

### Health and Safety Risk Assessment

#### Association Apiary

Risk/Hazard	Affected	Controls in place	Level	Action required
Stings by bees	Members Public Visitors	Supervision of visitors. Training of members	M	Apiary user rules. Personnel specifically responsible for Visitors. Docile bees. Adequate screening.
Stings by wasps	M & P.Vs		M	Clear away rotting fruit, Wasp traps, Keep site tidy
Slips/Trips	M & P.Vs	Keep site tidy Put Hose pipe/equipment away	L	Improve walkway to access apiary. Keep shed/hall floor free of obstacles
LPG Blow lamp	M & P.Vs	Check condition before use	H	Follow safety guidelines for storage
Fire	M & P.Vs	Training in safe smoker use	M	Apiary Rules – Matches etc. kept separate from fuel
Cuts	M & P.Vs	Training in tool use First Aid Kit	M	First Aid Kit kept up to date
Weils Disease	M & P.Vs	Secure storage of potential	M	Knowledge/Training especially for urban visitors. Secure storage for fuel. Regular waste disposal.
Manual Handling		Training Supervision	L	Apiary Rules
Unauthorised Access			M	Warning signs on fence
Grass Cutting	Operator	Trained Operator	L	Beware of lone working issues
Child Protection		No one to one working	M	IBACLG Supervision Rules

#### Swarm Collection

Risk/Hazard	Affected	Controls in place	Level	Action required
Stings	Collector Public	Training, Adequate equipment	L	Action Plan, Warning Sign, Water Spray, Lone working Issues to be considered, Telephone available
Slips/Trips	Collector	Review site before starting	L	
Falls from height	Collector	Review site before starting Training of collector	M	Consider not collecting beyond floor reach
Transport of Swarm	Collector or receiver	Secure covering. Collecting Kit	L	Warning sign on vehicle
Fire	Collector Public	Smoker emptied before transporting. Smoker kept away From public during use.	M	
Swarm delivery Stings- Escaping Bees	Collector receiver public	Training helper	L/M	Lone working issues to be considered



### Public Events/ Shows/ Selling Fairs

Risk/Hazard	Affected	Controls in place	Level	Action required
Bees escape from Observation hive Stings/Panic	Public Members	Stable table. Full supervision Secure hive. Water spray and veils available	L	Evacuation Plan. Control Plan. Consider screening Show Committee
Fire	P & M	No Smoking Signs. No naked Flames. Extinguisher training Phone available	L	Evacuation Plan. Fire Blanket. Show Committee
Slips/Trips	P & M	Clear route. Clear up spills Immediately	L	
Cuts Scissors/ Knives. Broken Glass	P & M	Prevent public access. Trained user. Cleaning up procedure for broken glass	L	Wet kitchen roll available. Dust pan and brush. Double wrap with paper and dispose safely in bin
Cuts Candle Rolling Knife	P & M	Use by operator only. Out of reach of public	L	

### Public Events/ Shows/ Selling Fairs

Risk/Hazard	Affected	Controls in place	Level	Action required
Falls from Height banner Hanging	P & M	Hang banners from ground level access only. Nothing for children to climb on.		
Manual Handling Observation hive	Members	2 person lift	M	Warning sign on vehicle. Consider 2 man lift at home. Veil/Water Spray/Show Committee
Manual Handling Stands	Members	2 person lift operation for erecting in hall. Preshow Parking and access assessment	M	2 person lift operation to load/unload at storage location
Public Disorder/ Theft	P or M	Limit access back of house Cash Boxes	L/M	Action Plan. Show Committee. Secure cash handling procedures.
Child Protection	P & M	No one to one lone working	L	IBACLG Supervision Rules
Allergic Reaction To honey Taste of honey	P & Esp. children under one.		L	Restrict tasting. Advice to parents. Consider sign to Ensure that stallholder is aware of potential risks

### Honey Sales

Risk/Hazard	Affected	Controls in place	Level	Action required
Transporting Stall & Goods	Helpers	Training	L	
Lone working	Helpers	2 person stall	L	Ensure sufficient help for each event
Manual Handling	Helpers	Training	L	Limit box size/weight
Collapse of Table/Canopy	H & P	Fit for purpose Check installation	L	On going checks during event & Routine Maintenance
Exposure to Extremes of Hot/cold weather	Helpers	Helpers responsible for their own protection. Hot/cold drinks etc.	L	Consider sun shade
Cuts/Scissors/ Knives/Broken Glass	P & M	Keep out of public access. Trained user. Cleaning up procedure for Glass	L	Wet kitchen roll available. Dustpan and brush. Double wrap with paper and dispose safely in bin.
Public Disorder/ Theft	P or M	Limit access back of house Cash Boxes	L/M	Action Plan. Show Committee. Secure cash handling procedures.



## **Beekeepers' Code of Conduct**

The Golden Rule is Treat Members, Visitors and the Bees with Respect.

Participate as an active member in the Local Association to gain Knowledge, skills and competence to become a responsible beekeeper and be supportive to learners.

Site hives/apiaries in accordance with Handbook guidelines eg. locations not likely to cause nuisance to neighbours or the general public, sites to be stock proof and not close to locations where Bloodstock is worked , trained or exercised.

Take all reasonable steps to control swarming and aim to ensure bees are docile in temperament by elimination of those showing undesirable traits. All manipulations of bees to be carried out in accordance with Aims & Objectives of Beekeepers' Beginner Course and further Education .

Removal/ Extraction/ Storage/ Sale of honey to be carried out in accordance with Health & Safety Standards and current legal requirements. Refer to [www.irishbeekeepersassociation.com](http://www.irishbeekeepersassociation.com) for updates in information.

Strive to be supportive of the Pollinator Plan.

Photographs/Filming of Minors attending events: First seek permission from parents/responsible adults to take/use photos/films of potentially identifiable children. Information that allows minors to be identified by name/home or school location must not accompany photos in promotion or display materials unless explicit permission has been obtained as above.

## **Appendix 10**

IBA BOARD OF EDUCATION PRELIMINARY EXAMINATION QUESTIONS COMPILED BY

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A typical exam of this nature will utilise 20 questions from these listed below. These questions have appeared on examinations set by the compiler above previously.